

MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE

Date of Meeting: September 18, 2013

I. CALL MEETING TO ORDER

The meeting was called to order at 6:35 P.M.

II. ROLL CALL

Members Present: Larry McDonald, Chairman
Marilyn Donahue, Vice Chairman
Bonnie Cottuli, Clerk
Tom Worthen
Joan Fontes
David Heard
Marilyn Jordan
Dominic Cammarano (Arrived at 6:55 P.M.)

III. CITIZENS PARTICIPATION

No-one came forward for Citizens Participation.

NOTE: The meeting proceeded w/ item V. Business – C. Review Fall Town Meeting Warrant – 1. Community Preservation Committee articles.

Present before the FinCom: Angela Dunham, CPC Chair
Sandy Slavin, CPC Treasurer

Article 9 – Returned Funds From Completed CP Projects

Ms. Slavin stated seven projects have been closed & money is being returned to the Unallocated CPC Fund Account.

Ms. Donahue asked if these projects were completed. Ms. Slavin stated they were completed. She stated some of the projects may have come in under budget & the money not utilized is being returned. She briefly discussed old projects.

Brief discussion ensued re: balances from CP funded projects that have been allocated.

Article 8 – Nature Explore Outdoor Classroom

Ms. Dunham stated a presentation was previously given to the FinCom by the Library Director. She read the article into the record.

Discussion ensued re: who will be making the motions; the proponents or the FinCom.

Article 10 – Multi-Service Roof Repair Project

Ms. Dunham read the article into the record. She explained that the Multi-Service Center was built in 1909 as the Wareham High School & an addition was built in 1933. In 1952, it was converted to a middle school & closed in 1991. In June of 1996, it was rehabilitated to house several Town agencies, school administrative offices, Veterans Affairs, & the Council on Aging. The roof is leaking & water is damaging the building. The restoration would consist of repairing & replacing the roof w/ a thirty-year roofing system & three air conditioning roof units.

Ms. Dunham informed the FinCom that she called the Community Preservation Coalition at the State level & spoke to a Community Preservation lawyer. She was told that the air conditioning units can be included in the CP application. She was also told that a letter from the Historic Commission noting that the Multi-Service Center is historic would suffice as proof of its historic state. She has documentation from the Community Preservation Coalition to back up the information she just discussed. She will forward this information to the FinCom members. She noted that the historic preservation restriction may be rescinded (from the article) once this information is discussed w/ the CPC.

Ms. Donahue asked what the status is of the playground study. Ms. Slavin stated a draft RFP has gone before the Open Space Committee. After their review, the RFP will go to the Municipal Maintenance Director for review & from there it will go to the Town Administrator & Town Counsel for review.

Article 17 – Bylaw Revision – Preservation of Historically Significant Buildings Demolition Delay

Ms. Dunham read the article into the record. She explained the article.

NOTE: Mr. Cammarano arrived at this time.

Ms. Dunham noted that the Community Preservation Coalition will have a workshop. She left the information for the FinCom members. She stated the workshop will be held on September 26, 2013 at 6:00 P.M. at the Cole Eaton Center in Bridgewater.

NOTE: The meeting proceeded w/ item V. Business – A. Interview applicant for FinCom position.

Present before the FinCom: Bob Brady

Mr. Brady stated he feels he can assist the FinCom in their efforts. He noted he served on the BOS & the FinCom in the past. He is familiar w/ the Bylaws of the Town. He has lived in Wareham for many years. He discussed his work experience. He stated he

understands the Town's budget & the Town's value. He feels he would be an asset to the FinCom.

Ms. Donahue stated she has known Mr. Brady for quite a while & respects his experience & dedication to the Town. She expressed concern re: Mr. Brady "playing nice with others". She explained that the FinCom has worked hard to create civility when working with others & is making forward movement. She stated the Town is facing difficult financial aspects. Mr. Brady stated there are those that would say he could be more tactful. He stated he is a registered voter of the Town & he has always expressed his concerns about different Town matters. He assured the FinCom that his concerns will be presented civilly if he is on the FinCom. He stated he will wear a different hat on the FinCom vs. that of a voter. Ms. Donahue stated that the FinCom works hard to focus on what the FinCom is assigned to do.

Mr. McDonald stated the make-up of this present FinCom is fairly new w/ several new members & new leadership. He stated the FinCom's focus this year is to keep w/in what the Charter & Bylaws state the FinCom is to do. He stated the FinCom's role is to advise Town Meeting.

IV. TOWN ADMINISTRATOR'S REPORT

Mr. McDonald stated that the August financial figures will not be ready until next week, thus he told Mr. Sullivan there was no need for him to attend tonight's meeting.

V. BUSINESS

A. Interview applicant for FinCom position. (DONE)

B. FinCom representative to the Master Plan Committee.

To be handled later in the meeting.

C. Review Fall Town Meeting Warrant.

1. Community Preservation Committee articles. (DONE)

2. Town Meeting dates to remember:

- a. October 9, 2013 – Last day for FinCom to vote on articles.**
- b. October 11, 2013 – Last day for FinCom to submit information to Kelly for Warrant.**
- c. Town Meeting – October 28, 2013**

Mr. McDonald read the dates above into the record.

NOTE: The meeting went back to item V. Business – B. FinCom representative to the Master Plan Committee.

Mr. McDonald stated he was informed that a FinCom member is needed for the Master Plan Committee.

Mr. Cammarano asked what the difference is between the Master Plan Committee & the Capital Planning Committee. Mr. McDonald stated the Master Plan is a plan to grow the community/Town. He stated the idea is to lay out a plan for 10-15 years to move the Town forward. He stated Mr. Cammarano can look at the 1998 Master Plan to get an idea of what the plan is about. He explained that capital planning is part of the Master Plan. He stated the Master Plan takes almost everything from the Town.

Present before the FinCom: Selectman Alan Slavin, BOS Liaison

Selectman Slavin explained the Master Plan Committee was put together in 1994/1995. He stated being on the Master Plan Committee will require a two year commitment. He stated the committee will look at every possible function of the Town. It involves every department, committee, commission, board, etc. It is a 15-member committee.

VI. NEW BUSINESS

Mr. McDonald stated that the FinCom needs to review the articles. He stated at last night's BOS meeting it was decided that a joint meeting would be a good idea between the BOS & the FinCom to hear the article proponents. The proposed joint meeting will be held on Tuesday, September 24th at 6:00 P.M. He stated the FinCom will vote on the articles on another date. He stated the FinCom will then host the BOS at a FinCom meeting to be held on Wednesday, September 25th.

Ms. Fontes asked if the School Committee will be involved w/ these meetings. Mr. McDonald stated probably not. He would prefer the School Committee not be involved w/ the Town Meeting/article process.

Mr. McDonald reported that tomorrow there will be a meeting between Town Counsel, the Town Moderator, the Town Administrator, himself, & possibly Ms. Donahue to write the motions.

Mr. McDonald spoke re: the budget process & the FinCom meeting w/ the department heads to discuss their budgets. He stated it has been decided that department head budget meetings w/ the FinCom will be held on November 18-22 which is a change from when these meetings were held previously.

VII. LIAISON REPORTS

There were no liaison reports.

VIII. APPROVAL OF MEETING MINUTES: AUGUST 28, 2013 & SEPTEMBER 11, 2013

MOTION: Ms. Cottuli moved to approve the meeting minutes of August 28, 2013.
Mr. Cammarano seconded.

VOTE: Unanimous (8-0-0)

MOTION: Ms. Cottuli moved to approve the meeting minutes of September 11, 2013. Mr. Cammarano seconded.

VOTE: (7-0-1)
Ms. Jordan abstained

IX. NEXT MEETING DATE & TIME

The next FinCom meetings will be held on September 24, 2013 at 6:00 P.M. & September 25, 2013 at 6:30 P.M.

NOTE: Mr. McDonald briefly discussed the Town Meeting Warrant process for the new members, such as voting, recommendations, etc.

X. ADJOURNMENT

MOTION: Ms. Cottuli moved to adjourn the meeting at 7:35 P.M. Ms. Donahue seconded.

VOTE: Unanimous (8-0-0)

Respectfully submitted,

Kelly Barrasso
Kelly Barrasso, Transcriptionist

Date signed: 9/25/13

Attest: Bonnie Cottuli (RB)
Bonnie Cottuli, Clerk
WAREHAM FINANCE COMMITTEE

Date copy sent to Town Clerk: 9/20/13